

Energy Efficiency Program Manager

Company Overview

Anura Energy is an energy efficiency services provider that delivers a wide range of energy-saving solutions to meet the energy saving goals for our clients and customers. Our efforts include program design, project management, project fulfillment and data analysis. Our company strives to deliver value at every touch point with a team of enthusiastic and hardworking individuals.

Position Summary

Our growing company is seeking to hire an Energy Efficiency Program Manager who will direct all phases of implementing client programs, from development through the execution of programs. The position is responsible for overseeing customer outreach and verification, supporting project coordination with field services, ensuring accurate data collection and analysis, and managing client reporting needs. The program manager serves as the primary liaison between the client and the Anura program teams.

To be successful as a Program Manager with Anura Energy, you will have experience in the energy efficiency industry, are familiar with regulatory happenings, understand the importance of accurate data collection and reporting, and have a keen sense of excellent customer service standards. In addition, you must be comfortable in a fast-paced, high energy environment and possess strong problem-solving skills.

Location

Office is in Naperville, Illinois.

Position Responsibilities

- Manages a portfolio of programs with annual revenue ranging from 1M to 5M. Programs are often strategic and/or have high complexity.
- Executes contracts to meet goals, achieve a high level of client satisfaction, and providing white glove service to our customers. Develops strategies and tactics to ensure effective program performance relative to market opportunity.
- Establishes milestones and monitors adherence to program plans and schedules, identifies program problems, and obtains solutions, such as allocation of resources or changing contractual specifications.
- Directs and coordinates the work of employees assigned to the program from technical, marketing, operations, analytics, and administrative areas.
- Works closely with the Anura enrollment and field services management teams to ensure quality project fulfillment.
- Analyzes problem/opportunity areas of programs and evaluates options.
- Evaluates program performance and makes recommendations on processes, procedures, and training opportunities related to outreach, project coordination, data collection, and reporting.
- Leads business process improvements.

Position Qualifications

- Relevant work experience a plus
- 6+ years project management
- 3+ years people management
- Bachelor's degree, MS or MBA preferred
- Proven leadership skills to motivate our cross functional and matrixed teams to ensure excellent delivery through consistent processes and systems.
- Adept at listening to gather clear and complete information, and disseminate to others through excellent oral, written and interpersonal communication.
- Possess strong business acumen and analytic thinking skills.
- Experience developing and managing program budgets and savings targets.
- Strong verbal and written communication skills to successfully communicate with stakeholders to facilitate intelligent product and service solutions.
- Demonstrated highly collaborative work style, team building skills and problem-solving approach. Motivates project teams and stakeholders to achieve desired results.
- Ability to quickly adapt to changing activities.
- Excellent planning, organizational, analytical, and decision-making skills.
- Proficient using all Microsoft Office applications (Word, Excel, Outlook, PowerPoint)

To apply, please send a cover letter and resume or application to careers@anuraenergy.org.